



REQUEST FOR QUOTATION

Wayside Celtic Football Club CLG

Request for Tender

13th July 2026

OUTLINE PROPOSAL

Wayside Celtic FC invites written tenders from suitably qualified suppliers. This tender sets out the scope of works for the upgrade of existing building services. The works include the removal and disposal of the existing Domestic Hot Water (DHW) tanks and all associated redundant equipment, together with making good of the area following completion of the strip-out. The project also includes the supply, installation, and commissioning of a new Mitsubishi Ecodan heat pump system (or approved equivalent), which is to be connected to the existing pipework where suitable, with any necessary alterations and associated components included to provide a complete and operational system. In addition, the contractor shall provide a 2-pipe Variable Refrigerant Flow (VRF) air conditioning system, including all required indoor and outdoor units, pipework, controls, and associated services. All systems are to be fully tested, commissioned, and handed over on completion, in accordance with current regulations and industry standards.

BACKGROUND AND ORGANISATIONAL DETAILS

Wayside Celtic Football Club is a long-standing and community-oriented football club based in Kiltarnan, South County Dublin. The club has a proud tradition of promoting football at all levels, providing sporting opportunities for children, youth, and adults from the surrounding rural and suburban areas.

The club operates from its grounds at Jackson Park, which hosts a number of grass pitches used for training and competitive fixtures. Wayside Celtic FC fields multiple teams across various age groups in both male and female divisions, and has developed a reputation for fostering talent, community involvement, and sporting excellence.

In line with its ongoing commitment to sustainability and modernisation, the club is seeking to enhance its facilities through the installation of a **high-efficiency 2-pipe VRF air conditioning system and a heat pump domestic hot water system**, aimed at improving energy performance, lowering environmental impact, and reducing running costs.

TECHNICAL SPECIFICATION

- *Quantity – Refer to drawings and equipment schedules included in the tender documentation pack*
- *Performance specification – Refer to manufacturer specification sheets and design drawings provided in the tender pack*
- *Quality – As set out in the specification documents and manufacturer data included in the tender pack*
- *Any requirements for certification / warranties – All equipment shall be installed and commissioned by a suitably qualified and certified contractor in accordance with the manufacturer's installation requirements, with appropriate certification and sign-off provided upon completion, in order to secure and maintain the full manufacturer's warranty.*
- *Delivery / installation – Tenderer must provide for PSDP and PSCS responsibilities on installation*

- Any other relevant specification – Works to be carried out in line with the manufacturer’s specifications, relevant industry standards, and all applicable Irish and EU regulations
- Relevant experience of the supplier – Tenderers shall demonstrate experience in similar AC and DHW installations (approx. 20–50kW), with at least 2–3 completed projects in the last 5 years.
- Estimated timeline for completion / delivery of the project, if relevant – Tenderers shall provide a proposed programme of works for delivery and completion

COST BREAKDOWN

Please supply a high-level cost breakdown of the proposed works

Equipment Supply (VRF + Heat Pump + DHW Cylinder)	€ _____
Installation Works	€ _____
Electrical Works	€ _____
Controls & Commissioning	€ _____
Removal & Disposal of Existing Equipment	€ _____
Preliminaries / Access Equipment	€ _____
Total	€ _____

PROGRAMME

Please provide a high-level program for the completion of the works

Item	Details
Estimated Duration of Works (Weeks)	_____
Earliest Start Date	_____
Lead Time for Equipment	_____

SELECTION / EVALUATION CRITERIA:

Most Economically Advantageous Tender (MEAT)

The tender evaluation committee will award the contract to the Most Economically Advantageous Tender (MEAT), based on the following award Criteria:

Criterion	Weighting %	Minimum Required*
Meeting the technical specification	30%	15%
Available Warranty & Guarantee	10%	5%
Future considerations/maintenance requirements	10%	5%
Cost (Incl. VAT, fees, expenses, and incidentals)	50%	N/A

*** Failure to meet the minimum requirement in any category will result in automatic elimination from the competition.**

For Full Transparency and clarity, please note the below scoring mechanism and rationale will be operated by the Project Promoter for non-cost criteria.

Score	Interpretation
81% - 100% of the marks	Excellent response that fully meets or exceeds specification and provides comprehensive and convincing assurance that the Tenderer will deliver to an excellent standard.
61% - 80% of the marks	A very good response that demonstrates real understanding of the specification and provides convincing assurance that the Tenderer will deliver to a very good or high standard.
51% - 60% of the marks	A satisfactory response which demonstrates a reasonable understanding of the specification and gives reasonable assurance of delivery to an adequate standard but does not provide sufficiently convincing assurance to award a higher mark.
1% - 50% of the marks	A response where reservations exist. Lacks detail and does not provide confidence that the required services will be successfully delivered.
0	No response or partial response only and poor evidence provided in support of it, failure to meet the specification.

INSTRUCTIONS TO TENDERERS

Tenders must include **ALL of the following items** as part of their Tender submission:

1. Name & contact details of individual/organisation submitting the tender and who will be undertaking the work.
2. Details of qualifications & experience of the Tenderer.
3. Timeframe & availability to complete the project in line with estimated project programme.
4. Confirmation of ability to provide up-to-date Tax Clearance Cert
5. Confirmation of ability to provide Insurance
6. Quote Validity Period (it is assumed that the validity period on Quote prices is **six months**).
7. Queries and clarifications you may have in relation to this Request for Quote can be accepted up to **17:00 on 30/07/2026**. Please be aware, that we are obliged to share clarification questions and responses with anyone who has expressed an interest in quoting.
8. Tenders which are considered to be incomplete will not be evaluated.
9. Access to view the site / building by appointment only. Please contact **Brendan Mitchell** on secretarywayside@gmail.com by **30/07/2026**.
10. Closing Date for receipt of Quotes is: **13:00 on 14/08/2026**.
11. The onus is on the tenderer to ensure that their tender is delivered by the time and date specified.
12. The quote must include the VAT rate, the date and quote number.
13. For any other queries, please contact **Brendan Mitchell** on secretarywayside@gmail.com

Non-resident suppliers/contractors must also provide an Irish Tax Clearance Certificate. Further guidance on Tax Clearance for non-residents is available on the Revenue website at [Non-resident applications \(revenue.ie\)](https://www.revenue.ie/en/non-resident-applications)